

City of Opp
Job Announcement

Recreation Coordinator – Parks & Recreation Department

The City of Opp is seeking applications for the position of Recreation Coordinator. Under the direction of the Director, the Recreation Coordinator is responsible for clerical and administrative support duties.

Qualifications:

- Must possess a high school diploma or GED.
- Must have a minimum of two (2) years' experience in either planning, development, or management of recreation programs.
- Must be able to work non-standard hours, weekends, holidays and for emergencies.
- Possess physical strength and agility to perform required job duties.
- Must have a valid Alabama Driver's License.

Salary: Based on experience

Benefits include:

- Health insurance
- Vacation
- Sick leave
- Alabama State Retirement
- Life insurance

Applications will be taken until position is filled.

Qualified applicants should apply at the City of Opp Human Resources Office at 109 E. Hart Avenue or call 334-493-4571.

The City of Opp is an Equal Opportunity Employer